**Entity Information**

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| **Entity’s Purpose or Mission**  Include your mission statement from Trust Deed |
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| **Entity Structure**  Include here a description of your operations (including governance arrangements) |
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| **Main Sources of Entity’s Cash and Resources**  Describe your main funding sources eg revenue from government to provide goods and services, revenue from investments, revenue from donations and grant. Include here any critical reliance on funding |
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| **Main Methods Used by the entity to Raise Funds**  Main methods for fundraising (if applicable) |
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| **Entity’s Reliance on Volunteers and Donated Goods or Services**  Provide an explanation of the part that volunteers or goods in kind play in your organisation |
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| **Additional Information**  Include here an additional information that is considered essential to convey an overall understanding of your organisation |
|  |
| **Statement of Service Performance** |
| **Description of Entity’s Outcomes**  Include a description of the outcomes that you are seeking to achieve or influence through the delivery of your services |
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| --- | --- | --- | --- |
| **Description and quantification of outputs** | **Actual**  **This year** | **Budget**  **This Year** | **Actual**  **Last year** |
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| **Additional Output Measures**  Include here any additional output measures that are relevant to promote understanding of what you did during the financial year. |
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| **Additional Information**  Include comments relating to achievement of outcomes, explain variances to budget and any other additional information considered relevant to promote understanding of your outcome goals, or delivery of services |
|  |

**Note 9 - Related Party Transactions**

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| --- | --- | --- | --- | --- | --- |
| **Description of Related Party Relationships** | **Description of the Transaction (cash or amount in kind)** | **Value of Transactions**  **This Year** | **Value of Transactions**  **Last Year** | **Amount Outstanding**  **This Year** | **Amount Outstanding**  **This Year** |
|  |  |  |  |  |  |
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❑ No related party transactions

To be reviewed at the Board Meeting immediately following the financial year end.

Reviewed by Trustees / board members and approved for use in end of year financial statements:

Meeting Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trustee