

# MINUTES

## NEW ZEALAND WALKING ACCESS COMMISSION MEETING

8:00am, 19 March 2013

Wellington

**Board Members:** J Forbes (Chair), M Bayfield, P Brown, B Stephenson, M Barnett and P Mudford.

**In attendance:** M Neeson (Chief executive), R Cullinane (Operations Manager) and H Barker (Corporate Services Manager).

### Opening Comments

The Chair opened the meeting and welcomed attendees.

#### 1. Apologies

Penny Mudford for lateness

#### Conflict of Interest Register

There were no conflicts to register

#### Confirm Agenda

The Board confirmed the Agenda for the meeting.

#### 2. Statement of Intent 2013-2016 approval

The Board discussed the Statement of Intent (SOI) and in particular the financial assumptions behind the Enhanced Access Fund. The Board expressed the wish to debate these assumptions further in the future but agreed to the proposal that the EAF continue to make grants in a self-sustaining way for this SOI.

**Action:** The Board

- a) **approved** the Statement of Intent for forwarding to the Minister for Primary Industries for any comment;
- b) **agreed** that the draft Statement of Intent reflect a commitment to making EAF grants after 2013-2014 at a level no greater than the income to the fund;
- c) **agreed** that the draft Statement of Intent to show a project to raise third party revenue in 2013-2014 funded from general surpluses;
- d) **agreed** to rescind the board's decision at its November 2012 meeting to fund a "fund development" contractor from the Enhanced Access Fund; and

- e) **agreed** that any further changes to the Statement of Intent will be managed by email or telephone unless the Minister's comments are substantive and require a board meeting.

**Moved** Peter Brown      **Seconded** Maggie Bayfield      **Carried**

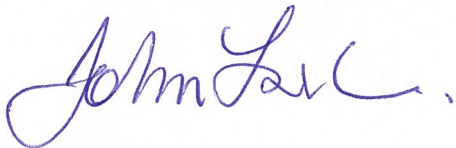
**3. Confirmed minutes**

The Board requested that the discussion around office density more accurately record the desire of the Board to meet on the Commission premises.

**Action:** The board confirmed the minutes, with amendments, of the meeting of 11 February 2013 as being a true and correct record.

**Moved** Brian Stephenson      **Seconded** John Forbes      **Carried**

The meeting closed at 8:40am.



J Forbes  
Chairperson  
6 May 2013