

MINUTES
NEW ZEALAND WALKING ACCESS COMMISSION
BOARD SPECIAL MEETING

10 December 2021

Via Zoom

The meeting commenced at 1.10pm.

Board members in attendance:

D Cameron (Chair), P Coburn, P Henare, C Wade-Brown and H Mexted.

Also in attendance:

R Cullinane (Chief Executive), P Culling (Deputy Chief Executive), S Day (Communications Manager), K Douglas (National Operations Advisor), O Murray (Communications Advisor) and J Yang (Senior Advisor – Corporate, minutes)

Opening comments

The chair welcomed Board members and staff.

1. Apologies

Apologies were received from R Tipene, H Allison and L Chase.

Confirm Agenda

The Board confirmed the agenda for the meeting.

Conflicts of Interest

There were no conflicts of interest.

Moved D Cameron

Seconded P Coburn

Carried

Part A

2. Annual Report 2020-2021

R Cullinane presented the final draft of the Commission's *Annual Report for the period 1 July 2020 to 30 June 2021*.

Resolved: The Board

- a. **noted** that the Commission's *Annual Report for the period 1 July 2020 to 30 June 2021* has been endorsed by the Audit and Risk Committee.
- b. **reviewed** the final draft of the Commission's *Annual Report for the period 1 July 2020 to 30 June 2021*.
- c. **adopted** the Commission's *Annual Report for the period 1 July 2020 to 30 June 2021*.

Moved P Henare **Seconded** C Wade-Brown **Carried**

3. Updated 2022 planning and reporting timetable

J Yang presented the Commission's updated 2022 planning and reporting timetable.

The Board noted that the next Board meeting will likely be held in the last week of March, to align with the opening of the Invercargill to Bluff section of Te Araroa.

The Board discussed reviewing strategic priorities and scheduling an annual planning session in the first half of 2022.

Resolved: The Board

- a. **reviewed and confirmed** the planning and reporting timetable for 2022.

Moved P Henare **Seconded** P Coburn **Carried**

Part B

4. Identity, values and brand update

S Day gave a verbal update on the progress with the Commission's new identity, values and brand.

The Commission's new name was endorsed by the Iwi Leaders Forum on 4 December 2021.

The Board noted that there will be clear messaging around the reason for rebranding.

Resolved: The Board

- a. **noted** the identity, values and brand update.

Moved D Cameron

Seconded P Henare

Carried

Part C

5. Closing comments

The chair thanked everyone for their attendance.

The chair noted that the presentation to Ministers on 8 December 2021 went very well, and thanked Board members and staff for their work on this.

The Board passed on its greetings for the holiday season and wished staff a Merry Christmas and Happy New Year.

P Henare closed the meeting with a karakia.

6. Next meeting

The next Board meeting will be held in late March 2022 in Invercargill, dates to be confirmed.

The meeting closed at 1.40pm.

D Cameron

Board chair